

**Lanesboro Public Utilities**

**Council Chambers**

**January 28, 2013**

**Member(s) Present: Evenson, O'Connor and Schuck**

**Absent:**

**Visitors: Al Scheer and Jim Kochie from Davy Engineering, Jim Peterson, Jerod Wagner and Bobbie Vickerman**

**REGULAR MEETING:** The meeting was called to order by Chairman Evenson. The agenda was approved with a motion by O'Connor, second by Schuck, motion carried. The minutes of the regular meeting December 17, 2013, were approved with a motion by Schuck, second by O'Connor, motion carried.

**PERSONS WITH BUSINESS BEFORE THE COMMISSION:**

**Jim Kochie and Al Scheer – Davy Engineering – Water Radium Preliminary Study:** The Commission reviewed the Davy Engineering report titled "Preliminary Report, Water System". The group reviewed slides from within the report noting the purpose of the meeting was to examine the radium issues that have been required by the state to be brought within compliance. Within the document it was noted that there are three priorities: A) Install a well #4, along with a pump house/Treatment plant and install a Ridgeview PRV Station with a cost of estimated \$2.3 million B) Install a Parkway Loop for the distribution system and install above ground PRV stations estimated at \$330,000 and C) Downtown Fire Protection to increase gallons per minute for fire situations estimated at \$266,000. The total for all priorities is \$2,879,090. Priority A would have to be complete to comply with the state requirement. Funding was discussed and options of Small Cities Development Grants, USDA Rural Development Grants/Loans, Drinking Water Revolving Loan Fund and Clean Water Fund were all mentioned for sources of funds. It was noted that within the timeline given by the state, none of the priorities can be completed within the required timeframe. O'Connor asked the members of Davy Engineering what step needed to be taken now to move forward. It was noted that three things need to take place now: 1) a request for a new timeline based on the one given in the report 2) seek out land for the well and treatment plant, near the existing tower would be the best locations so that both wells can be treated efficiently and 3) start getting our names into the funding sources for future funding. O'Connor made a motion for Public Utilities staff to pursue and submit a new request to the state with an extension to the schedule of compliance, seek out land behind the south water tower, and start the process of seeking funds for the project; to make a recommendation to the City Council in regards to moving forward on the project and also to have Davy implement the process to move forward on all three priorities, second Evenson, motion carried.

**HOUSEKEEPING:**

**Paying of the Bills:** O'Connor made motion to approve bills as presented and any additional ordinary bills may be paid per Public Utilities Director and City Administrator's discretion in between meetings, second Schuck, motion carried.

**Past Due Accounts:** The Commission directed two cut off notices due to those accounts not fulfilling the cold weather requirements.

**Meter Update:** Wagner noted that there is only a few reading issues that are occurring now and only a few manual readings are now being done; some will be manually read due to them not having the capability to be electronically read.

**UMMPA Update:** Wagner Reported that the CAPX2020 may provide some opportunities to the UMMPA group and the group is looking at other options for cost savings.

**2013 Budget:** Vickerman will work on expenses with Dillon from Yaggy along with the capital improvement plan.

**Next Meeting:** It was noted that the next meeting is February 25<sup>th</sup> at 10:30am.

**Capital Improvement Plan:** It was noted that the joint meeting with the Council will be held on April 8<sup>th</sup> at around 6pm. Noting that the Board of Equalization public hearing is at 5:30.

**ADJOURN:**

The meeting stood adjourned at 12:32pm with a motion by O'Connor, second by Schuck, motion carried.

Respectively submitted,

Bobbie Vickerman  
City Administrator/Clerk